



**Southeast Regional Trauma Council
Executive Committee Meeting
Labette County EMS
1:00 p.m. – 2:30 p.m.
July 14, 2005**

Agenda

Present: Dr. Sonya Culver, Chris Way, Rosanne Rutkowski, Kevin Cronister, Kendra Tinsley, Tom Pryor, Travis Modesitt

Call to Order

Chris Way
Chairperson

The chairperson called the meeting to order.

Approval of the minutes from the 19 May 2005 executive committee meeting

MOTION: Sonya Culver moved approval of the minutes with Tom Pryor seconding the motion. The motion was approved by unanimous voice vote.

Approval of the minutes from the 22 June 2005 general meeting

MOTION: Tom Pryor moved approval of the minutes with Sonya Culver seconding the motion. The motion was approved by unanimous voice vote.

Trauma Program Update

Rosanne Rutkowski
Trauma Program

The Advisory Committee on Trauma will consider the process for designating Level III facilities at the August meeting. A concept paper for Level IV designation was provided in the meeting packet. The ACT will consider rules and regulations necessary to begin the designation process. Designation teams will be used from out-of-state during initial implementation. Funding for designation is an issue.

Kansas Rural Health Options Program funds are being used to fund Advanced Trauma Life Support, Trauma Nurse Core Course, Prehospital Trauma Life Support and Rural Trauma Team Development Course. The funds are a one-time opportunity. Thirty-\$1000 scholarships will be provided to physicians for ATLS. A letter of interest with hospital, license number, physician name and course location should be submitted to Chad Austin at the Kansas Hospital Association. The PHTLS books purchased with KRHOP funds have been distributed. TNCC and RTTDC course locations need to be determined by the executive committee.

All regional trauma plans have been completed and submitted to KDHE. Dr. Dennis Allin is the chair of the ACT regional trauma plan sub-committee and a meeting will be scheduled soon to review the plans. The sub-committee will review the plans for stated needs and goals then evaluate current system capacity to accomplish the objectives. A committee member questioned the reason the plans were written if they were not going to be sanctioned and implemented.

EMS-Trauma funding was cut at the federal level and the Senate put it back in the budget. A vote is planned today. The EMS-Trauma funding affects the level of guidance the states receive from the federal level regarding trauma system development. An email was provided in the meeting packet from Susan Belt welcoming members to attend various education opportunities related to weapons of mass destruction. Email Susan Belt if interested. Susan wants to work with the RTCs as she has heard positive feedback about them.

An ACT meeting has been scheduled on August 24. Several ACT positions have not been reappointed and the hope is the appointments will be made by August.

Trauma Registry Update

Rosanne Rutkowski
KDHE Trauma Program Director

The Collector software has been updated and distributed. An individual has been hired to fill Susan Quinn's position and he will start on August 1, 2005. The individual holds an MPH and is from the University of Michigan.

John Arajo drafted an injury prevention summary contained in the meeting packet. The committee agreed they do not find the information contained in reports accurate. The report format was acceptable, however, the information was not accurate and the committee will not use it or "put a stamp on it" until the data is accurate and representative of the region. The committee stated that until they can report the data is accurate, timely, valid and complete they cannot back up information disseminated from it. The committee wants to make decisions based on accurate data from brief and concise reports. The committee discussed Freeman has not reported data. They have been contacted; however, no arrangements have been established. Tulsa needs to be contacted as they receive patients from Coffeyville. Tulsa and Freeman are priorities to contact.

Reports from sub-committees

- Education

Christi Keating
Chairperson

Christi Keating resigned as the education chair due to competing demands. Emails and letters were sent to general member nurses to fill the position. Chris asked members if they know of nurses interested in serving on the executive committee to inform him or Kendra. An education chairperson is needed. Christy Keating, previous education chairperson, has over a year left on her term.

The committee reviewed facilities interested in KRHOP funds for TNCC and RTTDC. The PHTLS books KRHOP funded will be used for a course scheduled in September. The PHTLS books were received by Labette County EMS. The books will be "librared" and once an individual enrolls they can use the book to study prior to the class, however, the individual must purchase it if they would like to keep it.

Labette County EMS received the Pediatric Education for Prehospital Provider books. A PEPP class will be conducted. Details are being worked out.

The RTC will fund three RTTDC courses including Coffeyville, Labette County and Mercy-Fort Scott.

Based on the information provided by interested facilities and current projects in progress the committee selected Mercy-Independence for KRHOP funds to be used for TNCC and Rural Trauma Team Development.

MOTION: Tom Pryor moved that KRHOP funds for TNCC and Rural Trauma Team Development go to Mercy-Independence with Dr. Sonya culver seconding. The motion was approved by unanimous voice vote.

Kendra was directed to contact Via Christi regarding dates for Independence, Coffeyville, Labette County, and Fort Scott. Kris Hill was the original contact for RTTDC in SE Kansas. Chris reminded members that it was at the discretion of each facility to schedule courses and the RTC would pay for it.

The committee agreed the bike helmet project was successful and will consider doing it again. The Glasgow Coma Scale DVDs were mailed the last week of June to the remainder of the membership.

Chris reported that Neosho Regional Medical Center has the third and final Trauma Nurse Talks Tough curriculum as of June 22, 2005. This completes the Trauma Nurse Talks Tough application process.

- Trauma Triage, Transport, Transfer

Chris Way
Chairperson

The regional trauma plan was completed and submitted to KDHE on June 30, 2005.

- By-Laws

Tom Pryor
Chairperson

The chairperson did not have a report.

- EMD

Chris Way
Chairperson

Chris reported the instructor candidate attended the course in Salt Lake City last month and is ready to participate in two team teaching courses that will complete the instructor training process. An out of state trip may be required for team-teaching if courses are not scheduled in Kansas.

- Regional Planning Committee

Chris Way
Chairperson

Chris thanked all committee members for assistance in completing the regional trauma plans. The plan is a work in progress and the current draft will not be the document that runs SE Kansas trauma.

The EMS system letter of support should be mailed to all hospital administrators in SE Kansas once Chris has reviewed.

Old Business

Chris Way
Chairperson

- General Meeting Planning-September

Chris reported issues have surfaced regarding expenses related to Dr. Craun's flight to Kansas. Dr. Craun would like to travel by private aircraft versus a commercial flight due to scheduling conflicts. Dr. Craun's staff asked if the original RTC travel budget and honorarium could be applied to expenses for the private aircraft. The committee agreed to apply the cost of the travel budget and honorarium toward the private aircraft.

The general meeting has been scheduled for September 8 from 10:00 to 2:00. The SE trauma region will open the general meeting to all trauma regions in Kansas. Chris will send letter to members informing them of the importance of hearing Dr. Craun speak. Kendra will create and mail a flyer and registration form for the meeting. CEUs and CMEs will be coordinated through Labette County Medical Center. Chris will coordinate catering and provide final numbers to KFMC. Dr. Culver will make calls to personally invite participants and Chris will call EMS agencies. Participation will be limited to fifty people due to facility capacity. The mailing should include Joplin and Tulsa hospitals. Chris will arrange for AV set up.

New Business

- Trauma Nurse Talks Tough Curriculum
See above under education.
- 2006 Budget Development

Budget development was tabled until the KFMC contract is signed.

Announcements

Kendra reported the Statewide RTC Executive Committee Meeting planning committee convened. The meeting will be held in late October or early November. Additional details and “save the date” information will be forthcoming.

Adjournment

The meeting was adjourned.